

St. Gregory School Volunteer Requirements 2019-2020

***All required documents must be on file in the school office before you can volunteer. Please allow time for all clearances to be processed and returned.**

Diocese of Erie – <https://www.eriercd.org/childprotection/SafeEnvironmentForms-.html>

Link for Protection of Children Policy –
<https://www.eriercd.org/images/sections/childprotection/pdf/CURRENTPolicy.pdf>

School Volunteer

Adults who performs a school related service in which they have direct volunteer contact with or responsibility for children on an unpaid full or part time basis.

Clearances

[PA State Police Criminal Record Check](#)

[PA Child Abuse History Certification](#)

[Federal Criminal History Record \(Click here to see if fingerprinting is required for you\)](#)

[Affidavit](#)

[Volunteer Application for Working with Children](#)

[Confidential Reference Form](#)

[Statement of Intent for Compliance](#)

[Mandated Reporter Compliance Document](#)

[Diocesan Creating a Safe Environment Inservice \(online\)](#)

[\(State\) Mandated Reporter Training](#)

[Clearance from the Office for the Protection of Children and Youth](#) (effective 7-1-2018 for new volunteers)

See Catholic Schools Office for additional requirements and forms

Non-School & School Occasional Volunteer

Adult who performs a parish/school related service for children on an irregular basis.

Clearances

[PA State Police Criminal Record Check](#)

[PA Child Abuse History Certification](#)

[Federal Criminal History Record \(Click here to see if fingerprinting is required for you\)](#)

Be listed on the Occasional Volunteers List form (MyDioErie)

[Occasional Volunteer Conduct Form](#) (yearly)

[Mandated Reporter Compliance Document](#)

[Clearance from the Office for the Protection of Children and Youth](#) (effective 7-1-2018 for new volunteers)

Youth ages 14-17 receiving salary or stipend who supervise other children

Clearances

[PA State Police Criminal Record Check](#)
[PA Child Abuse History Certification](#)
[Federal Criminal History Record \(Required if not a 10-year resident of PA\)](#)
[Employment Application for Working with Children](#)
[Minor Age 14-17 Conduct Form](#)

Volunteer Drivers

Adults over the age of 21 who will be transporting minors to/from a parish/school activity/event in their personal vehicle or in a rented vehicle.

Must be 21 years of age

[Volunteer Driver Information Sheet](#)
[Clearance from the Office for the Protection of Children and Youth](#) (effective 7-1-2018 for new drivers)

Clearances

[PA State Police Criminal Record Check](#)
[PA Child Abuse History Certification](#)
[Federal Criminal History Record \(Click here to see if fingerprinting is required for you\)](#)
[Affidavit](#)

Coaches

Adults who are paid for their coaching services and those who volunteer in a coaching position.

Clearances for paid coaches

[PA State Police Criminal Record Check](#)
[PA Child Abuse History Certification](#)
[Federal Criminal History Record \(fingerprinting\)](#)
Then see below - "Paid and volunteer coaches complete the following"

Clearances for volunteer coaches

[PA State Police Criminal Record Check](#)
[PA Child Abuse History Certification](#)
[Federal Criminal History Record \(Click here to see if fingerprinting is required for you\)](#)
[Affidavit](#)

Paid and volunteer coaches complete the following:

[Employment Application for Working with Children](#)
[Volunteer Application for Working with Children](#)
[Confidential Reference Form](#)
[Statement of Intent for Compliance](#)
[Mandated Reporter Compliance Document](#)
[Diocesan Creating a Safe Environment Inservice \(online\)](#)
[\(State\) Mandated Reporter Training](#)
[Clearance from the Office for the Protection of Children and Youth](#) (effective 7-1-2018 for new coaches)
Paid coaches see *School Employee* category above for additional requirements.