

St. Gregory Parish School
 140 West Main Street, North East, PA 16428
 (814) 725-4571

Inv _____
Pd _____

Preschool/Prekindergarten Financial Agreement - School Year 2023-2024

Date of Admission: _____ **Date of Withdrawal/Graduation:** _____

Parent/Guardian Last Name: _____	First Name: _____
Parent/Guardian Last Name: _____	First Name: _____
Child resides with: _____ parents _____ mother only _____ father only _____ guardian	
Child's Address: _____	
Billing Address: _____	
Email Address: _____ St. Gregory Parishioner: Y/N Other: _____	
Phone Number: _____ Cell Number _____	
Name of Child: _____	Date of Birth: _____

Fee Amount

\$50 Non-Refundable Registration Fee (waived if total yearly tuition is paid by 7/15/23) **Date Paid:** _____ **Check #** _____ **or Cash** _____

<u>Option Choice</u>	<u>Options/Tuition Rates</u>	<u>10 Monthly Payments</u>	<u>4 Quarterly Payments</u>
		<i>(August-May)</i>	<i>(August/November/February/May)</i>
	Option 1: M-F 5 day AM only (8:30-12:00)	\$3,009.00	\$300.90/10M
		\$752.25/4Qtr.	

	Option 2: M-F 5 day ALL DAY (8:30-3:00)	\$4,425.00	\$442.50/10M	\$1,106.25/4Qtr.
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Option 3: Per Day MORNING (8:30-12:00 = 3.5 hours per day) only @ \$17.00 per day

	M (31)	\$527.00	\$52.70/10M	\$131.75/4Qtr.
	T (39)	\$663.00	\$66.30/10M	\$165.75/4Qtr.
	W (37)	\$629.00	\$62.90/10M	\$157.25/4Qtr.
	TH (37)	\$629.00	\$62.90/10M	\$157.25/4Qtr.
	F (33)	\$561.00	\$56.10/10M	\$140.25/4Qtr.
Amount Due Per Option 3:		\$ _____	\$ _____/M	\$ _____/Qtr.

Option 4: Per Day ALL DAY (8:30-3:00 = 6.5 hours per day) @ \$25.00 per day

	M (31)	\$775.00	\$77.50/10M	\$193.75/4Qtr.
	T (39)	\$975.00	\$97.50/10M	\$243.75/4Qtr.
	W (37)	\$925.00	\$92.50/10M	\$231.25/4Qtr.
	TH (37)	\$925.00	\$92.50/10M	\$231.25/4Qtr.
	F (33)	\$825.00	\$82.50/10M	\$206.25/4Qtr.
Amount Due Per Option 4:		\$ _____	\$ _____/M	\$ _____/Qtr.

Total Tuition Due: \$ _____ **Monthly/Quarterly Payment Amount** \$ _____

Initial Payment Plan Choice (see back):

_____ **A (full payment to school)** _____ **B (monthly FACTS Enrollment)** _____ **C (credit card through FACTS)**

***Please read back of Fee Agreement and Sign**

*Each family has the option of creating a customized contract with the choice of specific days of the week. Your contract covers the days you select for the entire school calendar. For instance, if you have selected Mondays as an option, there are 31 scheduled Mondays in the school year. The 31 Mondays take into account for any days that school is not in session. You are not billed for any days that we are not here. Therefore, there are no makeup days for illness, vacations, etc.

Payment Options

All families shall be expected to make tuition payments according to one of the following payment plans. Each family's preferred manner of payment must be submitted each year at the time of student registration. Options for payment shall include:

A. **Full Payment** - Under this plan the entire amount of tuition is paid on **or before July 15th**. This payment is made directly to the school office. With this plan, the registration fee will be waived. A fee of \$30.00 will be assessed for any returned checks for one-time payments only.

B. **Monthly/Quarterly Payments** – Beginning in August through the **FACTS Tuition Management Plan**. This plan is an automatic payment plan made through your checking or statement savings account. Those choosing this plan will authorize their financial institution to make automatic monthly payments to FACTS on the date you select each month/quarter. There is a fee of \$44.00 for 3 or more payments and \$10.00 for 2 payments.

The FACTS tuition payment processing plan offers quick and easy online enrollment, hassle-free automated payments, an array of payment dates during the month to fit your budget, simple account accessibility and all information that you provide is safe and completely confidential. The enrollment process required just a few minutes of your time and very little information.

To enroll, please go to: <https://online.factsmgt.com/Tmg/pubic/AgreementSignup.aspx?t=3HGXN>. After completion, our bookkeeper, will take care of the remainder of the process. Enrollment is mandatory and the first of ten payments should be scheduled for August (unless late enrollment). You will receive confirmation once your agreement has been finalized. Please contact our bookkeeper with any questions or concerns regarding your tuition related matters at bookkeeping@stgregs.net.

C. **Credit Card Payments** – Payments may be made with MasterCard/Visa or Discover through the FACTS program. The credit card fee is 2.95% regardless of how many payments are made.

Extra services to be provided at an additional fee if applicable – ALL DAY STUDENTS ONLY

*Tuesday Pizza, Subway or Taco Lunch and Thursday Hot Lunch are available through the Elementary School and order forms will come home with your child or may be picked up in the school office. **Must be pre-ordered.

*Milk is served with lunch – order forms and applications for the free milk program will be sent home with your child.

Agreement Acknowledgement: *new form must be signed and dated each school year*

I hereby acknowledge as the parent or guardian of the child listed above that I have received complete written program information at the time of enrollment and that I have read and understand the terms of this Financial Agreement and the Billing process. I also agree to update the emergency contact/parental consent form information whenever changes occur or every 6 months at a minimum.

I hereby comply by signing below:

Parent/Guardian Signature: _____ **Date:** _____

Parent Guardian Please Print Name: _____

Signature of School Representative: _____ **Date:** _____

This information is important and must be completed in case of emergency: Person(s) designated by parent to whom child may be released, including phone number:

1.	Phone #
2.	Phone #
3.	Phone #